Selecting a media tray by location or media type

When your printer has a Lower Tray Assembly, it accommodates three media trays at once. You can make a selection in the printer driver, from the front panel, or using a PostScript utility file.

Regardless of which method you use, you can select media by choosing the location (tray or manual feed) or the type of media; only one can be selected at a time.

Upper*	Forces the upper tray to be selected.
Middle*	Forces the middle tray to be selected.
Lower*	Forces the lower tray to be selected.
Paper	Forces the paper tray to be selected (if it is installed).
Transparency	Forces the transparency tray to be selected (if it is installed).
Media Tray	Selects media from the media tray (if the printer has only one tray).
Manual Feed paper	Selects paper from the manual feed tray.
Manual Feed transparency	Selects a transparency from the manual feed tray.

* This selection only appears in the front panel if you have the optional Lower Tray Assembly installed.

Upper, Middle and Lower selections

All of the selections are available in the printer driver and front panel. In addition, you can also select the **Upper**, **Middle**, or **Lower** tray by using a PostScript utility file (provided on the printer's utility diskettes). If you make a selection by one of these three methods, the printer picks media from the appropriate tray until that tray is empty. When that tray is empty, printing stops until the selected tray is filled.

Paper or Transparency

If you specify a particular media type, the printer picks media from any tray loaded with that type. If the type requested is not available, the printer waits until it is available, and displays a message requesting the appropriate type of media be loaded.

AutoSelect

You can also choose **AutoSelect** from the front panel or with a utility file. With **AutoSelect**, the printer picks media from the default tray (if it is filled and loaded) or any tray in the printer that has media loaded. When that tray is empty, the printer automatically picks from another tray if it is the same type of media tray.

Manual Feed

The printer driver and the front panel also allow you to choose the manual feed tray. In the front panel, the selections are `Manual Feed: Paper` and `Manual Feed: Transparency`. In the Macintosh driver, you select manual feed and media type separately. If no media is loaded in the manual feed tray when manual feed is selected, the printer waits 60 seconds before it picks media from a tray (the default timeout is 60 seconds).

Note   *You can change the printer's tray-switching behavior by sending the appropriate utility file to the printer; however, media tray selections made in the driver take priority over selections made in either the front panel or by sending utility files to the printer.*